

Town of Islesboro
Planning Board
Regular Meeting
March 13, 2017 @ 6:15 PM
Town Office Meeting Room
MINUTES

Members Present: Chair Jan Harmen, Jennifer Whyte and alternate Isabel Jackson.
Excused: Gil Rivera, Bill Schoppe and Peter Coombs.

Others Present: William Boardman - CEO, and Terry Cowan

The Chair called the meeting to order at 6:15 PM. Isabel Jackson was appointed a voting member and a quorum was established.
MOTION BY I. Jackson, seconded by J. Whyte, to approve the minutes of February 27, 2017 as amended. The motion passed 3-0.

NEW BUSINESS

Adam and Kristin Bird, Map 23, Lot 3, Application #4-17

This application is for the construction of an addition to the existing kitchen and deck. The applicant's agent is Lance Limoges, and a letter from the owners giving Mr. Limoges permission to act on their behalf is included in the application.

This house is at the end of Heald Road, a town owned dirt road, and the Town Manager has asked the Planning Board to consider mandating applicants to set up an escrow account to be used for possible road damage during the construction process. The Planning Board agreed that because this is a dirt road that is often posted in the spring the applicant should meet with the Town Manager and set up an escrow account before the permit is signed and given to the applicant. The Planning Board determined that the application is complete, there is ample setback for the project and felt that a site review was not warranted.

MOTION BY I. Jackson, seconded by J. Whyte, to approve Land Use Application #4-17 for Adam and Kristin Bird, Map 23, Lot 3, for an addition to the existing kitchen and deck, with the stipulation that the applicant must first set up an escrow account with the Town Manager, Janet Anderson, to be used for possible road damage. Motion passed 3-0.

OTHER BUSINESS

Town Manager Request for addition to Land Use Application asking applicant if the project is on a town dirt road which would trigger the request for an escrow account. The Planning Board decided not to change the application at this time, but take each application on a case by case basis.

ADJOURNMENT OF MEETING

Jennifer Whyte moved to adjourn the meeting, I. Jackson seconded the motion and it passed 3-0.

Respectfully submitted,

Peggy Pike, Secretary to the Islesboro Planning Board