

ISLESBORO PLANNING BOARD  
REGULAR MEETING  
MONDAY, March 8, 2021  
Zoom Meeting at 5:00 PM

MINUTES

1. Call the meeting to Order and Establishment of a Quorum

Chair Schoppe called the meeting to order at 5:00 pm and a quorum was established.

Members Present: Bill Schoppe; Jennifer West, secretary; Dave Dyer (not-voting); Isabel Jackson, Jennifer Whyte and Jesse Burns.

Members Excused: Gil Rivera.

Others present: Bill Boardman, CEO; Michael Hutcherson, Islesboro Media; Sonya Pelletier, applicant; Josh Conover; Jan Harmon; Rick Rogers, IAP abutter.

2. Approval of Minutes:

**Motion to approve February 22, 2021 Minutes as amended by Bill Schoppe, seconded by Isabel Jackson. Roll Call: Motion passed by 5 yes to 0 no.**

3. Old Business

A. DEVELOPMENT REVIEW ORDINANCE

1. Josh Linscott, Map 17, Lot 14A, 116 Main Road, Application MD 01-21. Construct 20 X 50 foot boat/car storage building at existing permitted commercial facility.

- Josh Linscott has indicated that there will be no exterior lighting on the building.
- Josh Linscott confirmed that the hours of operation will be from 9am to 5pm.
- A site review was conducted by Isabel Jackson, Dave Dyer and Bill Boardman. All setbacks met.
- A review of the Criteria of Approval was made for the Findings of Fact.

**Motion: Application MD 01-21 is complete made by I. Jackson, seconded by J. Burns. Roll call: motion passed 5 yes 0 no.**

**Motion to table Application MD 01-21 for finalization of Findings of Fact made made by B. Schoppe, seconded by I. Jackson. Roll call: Motion passed by 5 yes to 0 no.**

2. Sonya Pelletier, MD-02-21, Map 20, Lot 37A. 182 West Bay Road. To replace recently demolished section of existing building, add hallway, and establish a Day Spa, which will include hair, skin and nail care.

- Site review was conducted by Jesse Burns, Jennifer West and Bill Boardman. All setbacks met. Only issue that the site plan did not show parking area. New site plan submitted showing parking.
- Application amended to include a sign.
- Public hearing- not requested.
- Application meets Minor Development.

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- A review of the Criteria of Approval was made for the Findings of Fact.

**Motion: Application MD-02-21 is complete made by I. Jackson, seconded by B. Schoppe. Roll Call: 5 yes 0 no.**

**Motion to table Application MD-02-21 for finalization of Findings of Fact by B. Schoppe, seconded by I. Jackson. Roll call: 5 yes 0 no.**

4. New Business- none

5. Other Business

- CEO report- January 2021 report provided.
  - Bill Boardman reported that Dave Dyer is taking courses to become the CEO. He has completed one course and is waiting to take two others, which are not yet available on-line. So far he has completed 5 safety courses.
- People wishing to address the Planning Board- None
- Correspondence- None
- Committee Reports- Adult Use Committee will be meeting again.
- Chair- additional business- None

6. Adjournment of Meeting

**Motion to adjourn by B. Schoppe seconded by I. Jackson. Motion passed 5 yes 0 at 5:47 pm.**