

Town of Islesboro  
**PLANNING BOARD**  
Regular Meeting  
February 11, 2019 @ 6:15 PM  
Town Office Meeting Room

**MINUTES**

MEMBERS PRESENT: Chair Jan Harmen, Bill Schoppe, and alternates Isabel Jackson and Jennifer West.  
Excused: Gil Rivera and Jennifer Whyte

OTHERS PRESENT: Terry Cowan and Roger Burke

Chair Harmen called the meeting to order at 6:15 PM. Jennifer West and Isabel Jackson were appointed voting members and a quorum was established.

**MOTION by B. Schoppe, seconded by I. Jackson, to approve the minutes of January 7, 2019 as written. Motion passed 4-0.**

**NEW BUSINESS**

Land Use Ordinance: John Henderson, Map 11, Lot 2, Application #1-19, Construction of a new 3 bedroom house  
This application is for the construction of a three bedroom house. Roger Burke, who is the applicant's agent, said that the building is not staked out yet, but he would have this done prior to a site review. It was determined that the house will be located in the Shoreland Protection District.

**MOTION by J. Harmen to table Application #1-19 for John Henderson, Map 11, Lot 2, for a site review. B. Schoppe seconded the motion and it passed 4-0. Isabel Jackson and Bill Boardman will perform the site review.**

**OTHER BUSINESS**

- . CEO Report - The January report will be submitted the last meeting of the month, on February 25<sup>th</sup>.
- . Letter of resignation from Peter Coombs dated 1/10/19. Isabel Jackson will move up from an alternate to a regular member. She has also agreed to be the Secretary of the Planning Board which was the position held by Peter Coombs.
- . Permit Yearly Totals handout: Peggy gave out the yearly permit totals for 2018. See attached.
- . New Ordinance Pages: Updated pages of the Land Use and Flood Plain Ordinances were distributed to the Board members. Peggy asked them to replace their existing ordinance with the new pages.
- . Committee Reports: None

Jennifer West reported on her investigation into historic sites on island that may be impacted by climate change and sea level rise. Her research was in response to a letter from the Maine Historic Preservation Commission. She said she contacted Patrick O'Bannon of the Islesboro Historical Society and with his help answered the questions posed by the Maine Historic Preservation Commission. Jennifer listed the following as historic properties or cultural resources in the community of specific concern:

- . Shell midden Hutchins Island
- . Grindle Point Light Station
- . Archaeological site 29-64
- . George S. Tiffany Cottage
- . Warren's Landing

*Please see attachment for details.*

- . Bill Schoppe commented that he is very familiar with blueprints as a result of his line of work, and therefore he might unknowingly review applications too quickly without allowing others to ask questions. He told his fellow Board members to please speak up if they feel he is rushing the process.
- . Terry Cowan asked about solar arrays, and stated that they are not listed in the Land Use Table. Bill Boardman said they come under “structure” and do need a permit if they are a free standing array, but do not need a permit if they are attached to a building.

**ADJOURNMENT OF MEETING**

**MOTION by Isabel Jackson, seconded by B. Schoppe, to adjourn the meeting at 6:35 PM. Motion passed 4-0.**

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board