

Town of Islesboro  
**PLANNING BOARD**  
Regular Meeting  
December 2, 2019 @ 5:00 PM  
Town Office Meeting Room

**MINUTES**

Members Present: Chair Bill Schoppe, Isabel Jackson, Gilbert Rivera, and alternate Jennifer West  
Excused: Jan Harmen (Jennifer Whyte was present for a short time and then excused herself from the meeting)

Others Present: Bill Boardman - CEO, Roger Burke and Terry Cowan

Chair Bill Schoppe called the meeting to order at 5:00 PM. Jennifer West was appointed a voting member and a quorum was established.

**MOTION BY B. Schoppe, seconded by I. Jackson, to approve the minutes of November 18, 2019 as corrected. Motion passed 5-0.**

**MOTION BY B. Schoppe, seconded by I. Jackson, to take the agenda out of order. Motion passed 5-0.**

**NEW BUSINESS**

**LAND USE ORDINANCE**

Eugene and Diane Gosselin, Map 14, Lot 3C, Application #33-19

This application is for the construction of a 14' x 16' addition to be used as a utility room and study. In reviewing the application a discrepancy was noted in the square footage of the addition. Applicant's agent, Roger Burke, clarified the size of the addition as 14' x 16'. The application was amended by the Chair with amendments initialed by Chair. Mr. Burke explained that the applicant, in order to help accommodate a new hot water system in the house, wished to add on a utility room. The Planning Board felt that the location of the well and septic was not necessary to know for this particular application and waived that requirement for depicting these items on the site plan. Bill Boardman stated that he, as well, did not feel it necessary to have these located on the site plan. It was noted that there is ample setback distance for this project and that a site review was not necessary.

**MOTION by I. Jackson that the application of Eugene and Diane Gosselin, Map 14, Lot 3C, Application #33-19 is complete as amended. J. West seconded the motion and it passed 4-0.**

**MOTION by B. Schoppe, seconded by I. Jackson, to approve Application #33-19, Map 14, Lot 3C for Eugene and Diane Gosselin to construct a 14' x 16' addition to the existing house to be used as utility room and study. Motion passed 4-0.**

**MOTION by B. Schoppe to return to the original order of the agenda. G. Rivera seconded the motion and it passed 4-0.**

## OLD BUSINESS

### LAND USE ORDINANCE

#### JOHN AND LINDSEY LOUCHHEIM, MAP 25, LOT 6E, Application #20-19

This application is for the construction of a three bedroom house with decks, well and septic system, and expansion of the driveway. It was tabled at the last meeting for setback distances for the well from the septic system and the septic system from the property line. This information has not yet been submitted.

**MOTION BY Bill Schoppe, seconded by G. Rivera, to table Application #20-19, of John and Lindsey Louchheim for information requested at the last meeting. Motion passed 4-0.**

### OTHER BUSINESS

- CEO Report - No written report this meeting. Bill Boardman said he will discuss with the Town Attorney logistics of dissolving the NE Point Subdivision and will report back.
- Review Draft Meeting Schedule for 2020. **MOTION BY I. Jackson to approve the 2020 Meeting Calendar as amended. G. Rivera seconded the motion and it passed 4-0.**
- Committee Reports: Jennifer West reported on the Adult Use Cannabis Committee, she notes they have submitted a Medical Marijuana Ordinance to the Town Attorney for “tweaking”.

MOTION by Gil Rivera, seconded by J. West to adjourn the meeting. Motion passed 4-0. Meeting adjourned at 5:30 PM

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board