

Town of Islesboro  
**PLANNING BOARD**  
Regular Meeting  
January 6, 2020 @ 5:00 PM  
Town Office Meeting Room

**MINUTES**

Members Present: Chair Bill Schoppe, Isabel Jackson, Gil Rivera, Jennifer Whyte and alternate Jennifer West.  
Excused: Jan Harmen  
Others Present: Bill Boardman - CEO, Terry Cowan, Donald Durkee and David Dyer

Chair Schoppe called the meeting to order at 5:00 PM. Jennifer West was appointed a voting member and quorum was established.

**MOTION by I. Jackson, seconded by J. Whyte, to approve the minutes of December 16, 2019 as written. Motion passed 5-0.**

NEW BUSINESS

**Donald Durkee, Map 29, Lot 7, Application #35-19**

This application is for the placement of a 8' x 37' travel trailer which will be hooked up to the existing electric and septic systems. Bill Boardman said that since the travel trailer will be there more or less on a permanent basis and will be hooked up to electric and septic, he advised the applicant to submit an application. This property is in the Meadow Pond District which requires a 100' setback from the pond's edge.

The applicant also submitted today, January 6, 2020, a letter from Will Aldrich, Licensed Site Evaluator. Mr. Aldrich inspected the property and found the existing leach field to be a 600 square foot stone bed and states that this is the required size for a two bedroom dwelling. He also located another suitable alternate site for a replacement system if the current system malfunctions. This property is in the Meadow Pond District which requires a 100' setback from the pond's edge.

**MOTION by I. Jackson, seconded by G. Rivera, to table Application #35-19 for Donald Durkee, Map 29, Lot 7, Tax Maps, Town of Islesboro, for a site review. Motion passed 5-0. Gil Rivera, Isabel Jackson and Bill Boardman will perform the site review.**

OTHER BUSINESS

- . People Wishing to Address the Planning Board: None
- . Correspondence:
  - Memo from Peggy Pike re Review of Planning Board Policies
  - Peggy Pike recommended review of the Planning Board Policies, which were last updated in 2015. There may be items that need amending or deleting and there may be new policies that need to be added. Bill Schoppe asked the Planning Board members to review these for discussion at the next meeting.

- . Committee Reports:  
Jennifer Whyte, member of the Airport Committee, reported that “The airport is still there”.
  
- Jennifer West reported that the Adult Use Cannabis Ordinance is being modeled after that of South Portland’s ordinance which was written by Islesboro’s Town Attorney.
  
- . Chair - Additional Business:  
Board Membership: Bill Schoppe said he spoke with Jan Harmen and she is intending to be back on island and be in attendance at an upcoming meeting. He said that he invited David Dyer to the meeting this evening as he may be interested in serving on the Planning Board. There is currently one vacancy for an alternate. David Dyer told the Planning Board he would be interested in serving on the Board. Peggy Pike will ask Janet Anderson to put his appointment on the next Select Board agenda.

ADJOURNMENT OF MEETING

**MOTION by Bill Schoppe, seconded by G. Rivera, to adjourn the meeting. Motion passed 5-0.**

Meeting adjourned at 5:40 PM.

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board