

Town of Islesboro  
Planning Board  
Regular Meeting  
June 17, 2013  
6:15 PM  
Town Office Meeting Room

**Minutes**

Members Present: Chair Janice Harmen , Gil Rivera, Alice Faye, and alternates Katharine Schwarzenbach and Jennifer Whyte. Excused: Peter Coombs and Mark Small

Others Present: William Boardman - CEO, Fred Rollins, Craig Olson, Jacob Bethune, Arch Gillies, Maggy Aston, Mark Umbach, Janet Anderson - Town Manager,

Chair Harmen called the meeting to order at 6:15 PM, and a quorum was established.

MOTION by Katharine Schwarzenbach to approve the minutes of June 3, 2013 as written. G. Rivera seconded the motion and it passed 5-0.

OLD BUSINESS: None

NEW BUSINESS: None

OTHER BUSINESS:

- 1) CEO Report for May: Submitted to the Planning Board. No discussion
- 2) Committee Reports: J. Harmen reported she is now an Ex-Officio member of the Groundwater Committee. She reported that the GW Committee is willing to work with the Planning Board if requested to do so..
- 3) People Wishing to Address the Planning Board:  
Arch Gillies, Chair to the Board of Selectmen, presented A. Faye, prior Chair to the Planning Board for ten years, with a framed proclamation thanking her for her years of service. Past Board members who served with Alice also took turns expressing their gratitude for her service.
- 4) Ordinance Review, DRO Article X: This will be postponed and discussed at the next meeting.

ADJOURNMENT OF MEETING

Motion by Alice Faye to adjourn the meeting. G. Rivera seconded the motion and it passed 5-0.  
The meeting adjourned at 6:30 PM.

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board

## OLD BUSINESS

### **Town of Islesboro, Map 22, Lot 9B, Application #MD2-13, Town Parking Area**

The Planning Board signed the permit. Motion to approve the permit was made at the last meeting.

## OTHER BUSINESS

CEO Report for April: April report was submitted to the Planning Board. Mr. Boardman reported that building is still slow right now. He reported that he posted a house as inhabitable and is working with the Public Health Officer and the Town Manager on the legal process of deeming a house inhabitable.

Correspondence: Letter from Nancy Hoffman, Dated May 22, 2013 to B. Boardman, CEO.

This letter was cc'd to the Planning Board. The issue of whether Andy Staples is in compliance with the Conditions of Approval and the Buffer Agreement will be up to the CEO's determination. He has been in contact with both Mrs. Hoffman and Andy Staples and will keep the Planning Board informed.

Ordinance Review: The Planning Board reviewed Articles VIII and IX of the DRO.

The following are proposed changes to the ordinance:

- 1) 45-48, F. (8): Change "Any areas of a proposed lot greater than 10,000 square feet that are not suitable for building because of soil conditions or slope;" to "Any areas greater than 10,000 square feet on a proposed lot that are not suitable for building because of soil conditions or slope".
- 2) 45-48, F. Add (16) Location of existing burial grounds or cemeteries.
- 3) 45-49, B. (5) Any subdivision plan not recorded with the Waldo County Register of Deeds within 90 days of the date upon which the plan is approved and signed by the board shall be considered unapproved. The subdivision permit shall be revoked and the plan shall require resubmission, review and approval. The applicant shall submit to the Planning Board the Book and Page Number within 15 days of the filing date.

The Planning Board will review Article X at the next meeting.

Motion by P. Coombs to adjourn the meeting. G. Rivera seconded the motion and it passed 5-0.

The meeting adjourned at 7:10 PM

Respectfully submitted,

Peggy Pike  
Secretary to the Islesboro Planning Board