

MINUTES OF THE D.H.W.W.T.F. MEETING OF OCTOBER 30, 2012

Present: Craig Olson, Grayson Hartley, Paul Pendleton

Absent: David Pendleton

Also present: Janet Anderson, Mark Craig

Craig opened the meeting at 3pm.

MINUTES: Upon a motion by Hartley and seconded by Pendleton it was voted to accept the Minutes of the September 21, 2012 Meeting as presented. VOTE: All in favor

SCOPING ESTIMATE: EcoClean out of Portland, gave an estimate of \$4,937.50 for televising 3400 linear feet of 6"-8" drain lines and to provide two copies of reports and videos. The Committee decided to hold onto this information for future action.

WILL ALDRICH RECOMMENDATIONS: Janet asked Soils scientist Will Aldrich to dig test holes along the septic field cedar tree line looking for tree roots which he found. He recommends bush hogging or mowing the back side of cedars/cut all alders/cut cedars/consult an arborist (Janet will contact Jon Carmen) on a tree/shrub with shallow roots that no not spread to replace cedars. Cedars on east side are alright

Upon a motion by Hartley and seconded by Pendleton it was voted to have Public Works remove cedars/alders and in the spring plant something else there; and have Dale Hatch remove stumps when ground gets cold. VOTE: All in favor.

COMMITTEE RECOMMENDATIONS: Hartley presented "Outfall Project Funds" report with the following motion: "It is the recommendation of the DHWWT committee to deposit the \$80,319.01 balance remaining in the Outfall Project account to the Capital Reserve Fund which will results in a total balance in the account of \$133,174.72. In preparing the 2012-2014 municipal budget, \$50,000. should be taken out of reserve account and applied against the annual bond issue debt payment of \$100,000." VOTE: All in favor

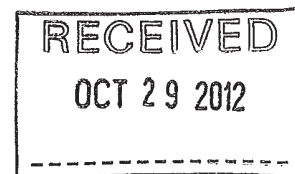
NEXT MEETING: March 2013

Adjourned at 3:50pm

Janet Anderson

Janet

Dark Harbor Waste Water Treatment Facility Committee
Outfall Project Funds



Prior to making a recommendation on the use of Outfall Project Funds, it seems appropriate in these introductory paragraphs to review the major provisions of the Pollution Control Ordinance which governs the duties and responsibilities of the DHWWT committee.

The committee is made up of five members appointed by the Board of Selectmen for terms of one year. Not less than three, nor more than four members will be users of the system.

The Town Manager is an ex-officio member of the committee. Although it is not stated in the ordinance, the committee and the selectmen have always looked upon the Town Manager as the facilities administrator and manager.

The committee is responsible for the operating procedure and maintenance of the system, making recommendations to the Town Manager and Board of Selectmen.

The Town Manager is required to meet with the committee 30 days prior to the end of the fiscal year and submit an operating budget for the ensuing year to the Board of Selectmen. At this time, the users' service rates are set by the committee after reviewing the annual financial report prepared by the Town Manager.

The Dark Harbor Waste Water Treatment Facility is a governmental service provided by the Town of Islesboro. It is the responsibility of the town government to operate and maintain the system in the same manner as all other municipal services, with the exception that the users of the system pay a user's fee covering the operational and maintenance expenses unlike other town governmental services.

✱ It is the recommendation of the DHWWT committee to deposit the \$80,319.01 balance remaining in the Outfall Project account into the Capital Reserve Fund which will result in a total balance in the account of \$133,174.72.

In preparing the 2013-2014 municipal budget, \$50,000 should be taken out of reserve account and applied against the annual bond issue debt payment of \$100,000. It should be noted that the total town debt payment for the fiscal year of 2013-2014 will be reduced after next year when the bond issue covering the Grindle Point dock project and the town office project will be paid up.

The balance in the Capital Reserve account of \$83,174.72 after the withdrawal of the \$50,000 should be left intact to cover any major capital expenditure that should arise. A substantial balance has always been maintained in the account to cover any capital expenditures. The original amount in the Capital Reserve account came from the proceeds in the law suit when the septic field was built.